

# **The Town of Gore Bay Vacant Councillor Seat Position**

The Town of Gore Bay is seeking applications from qualified persons who are interested in filling this Council Seat Position.

To qualify you shall, be at least 18 years of age, a Canadian Citizen, a resident of the Town of Gore Bay or the owner or tenant of land in the Town of Gore Bay or the spouse of such an owner.

For further details regarding qualifications for this Councillor Position, please contact the undersigned.

Applications will be accepted by the undersigned  
September 17 8:30 a.m. until 2 p.m. on October 9<sup>th</sup>, 2025.

Pam Fogal, Deputy Clerk  
Town of Gore Bay  
(705) 282-2420 ext 4  
pfogal@gorebay.ca



## **Town of Gore Bay**

### **Information for Candidates**

#### **2025 Council Vacancy**

#### **Councillor Position**

## Introduction

Thank you for your interest in serving the public as part of Municipal Council!

You are applying to serve the public in the capacity of Councillor which will require approximately a one (1) year commitment of considerable time and energy. You are getting ready to embark on a journey that will be both rewarding and challenging in the best ways. We hope that with this package, your trip through the election process will be a little easier.

The *Municipal Elections Act, 1996* sets out in detail the requirements to be met by candidates for office. These requirements have been summarized for your convenience. You may wish to obtain your own updated copy of the *Municipal Elections Act, 1996* which can be downloaded from the Ministry's website at [www.e-laws.gov.on.ca](http://www.e-laws.gov.on.ca).

It is most important to note that the contents of this package are intended only as a guide to certain provisions of relevant legislation and do not purport to recite all applicable statutory references.

You are advised to read the enclosed material carefully. It is important that you are aware of your responsibilities. Please do not hesitate to contact me with any questions you may have about the process.

Jason Quinlan (Town Manager/Clerk) Town  
of Gore Bay  
705-282-2420 Ext. 1 or [jquinlan@gorebay.ca](mailto:jquinlan@gorebay.ca)

## Frequently Asked Questions

### Important Dates

Date	Reason
September 17, 2025	Applications/Nominations may be filed starting at 8:30 a.m.
October 9, 2025	Final date for applications to be accepted. Application Deadline: 2:00 p.m.
October 14, 2025	Regular Council Meeting at 7:00 p.m. – Council to review candidates and vote to fill the vacancy. Appointment By-law and Oath of Office for new Councillor to proceed after voting.
October 27, 2025	Regular Council Meeting at 7:00 p.m. – First Council Meeting as new Councillor.

### What is the Term of Office?

As you will be filling a vacancy on Municipal Council, your term starts on October 27, 2025 when you take your Oath of Office and ends on November 14, 2026.

### Who can be a Candidate?

Candidates for the office of Councillor must meet the same criteria as eligible voters or electors.

You must be:

- A resident of the Town of Gore Bay, or an owner or tenant of land in the Town of Gore Bay, or the spouse of such an owner or tenant;
- A Canadian citizen;
- At least 18 years old;
- Not prohibited from voting under Section 17(3) of the *Municipal Elections Act, 1996*, as amended, or otherwise by law.

In order to be considered for declaration as a legally qualified municipal candidate, you must file a Council Vacancy Application Form (Nomination Form)/Declaration of Qualification.

Nominations will be accepted by the Clerk's Office during regular business hours (Monday to Friday 8:30 a.m. to 4:30 p.m.) commencing at 8:30 a.m. on Wednesday, September 17, 2025 until 2:00 p.m. on Thursday, October 9, 2025.

**What are the responsibilities of these offices?**

Council is made up of the Mayor, Deputy Mayor and six (6) Councillors that are the primary decision making body for the Municipality.

Council relies on reports from its staff and the recommendations of its Committees to make decisions. The role of Council is to develop policies and adopt By-laws or resolutions based on these policies.

**What is the time commitment?**

The time commitment varies from individual to individual. A Member can expect to devote time for a minimum of two (2) meetings per month along with various duties on outside Committees as appointed by Council.

This would include:

- Council Meetings (typically, the Second (2<sup>nd</sup>) and Fourth (4<sup>th</sup>) Mondays of each month at 7:00 p.m. in the Gore Bay Council Chambers (15 Water Street))
- Attendance at extra Committees that a Member can be expected to be appointed to by Council and Special Council Meetings (i.e. Budget)
- Telephone calls and contact with constituents
- Reading and research time
- Special Community Events (i.e. ceremonies, parades, etc.)

**How do I contact the Clerk's Department?**

For more information, please contact the Clerk or Deputy Clerk:

Jason Quinlan (Town Manager/Clerk)

705-282-2420 Ext. 1 or [jquinlan@gorebay.ca](mailto:jquinlan@gorebay.ca)

Pam Fogal (Deputy Clerk)

705-282-2420 Ext. 4 or [pfogal@gorebay.ca](mailto:pfogal@gorebay.ca)