



JOIN OUR TEAM

The Town of Gore Bay is looking for an
Transfer Station Attendant / Casual Custodian to join our team.

Part-Time Position \$24.14/hour - \$26.82/hour

Job Description

The Transfer Station Attendant / Casual Custodian is responsible for the operation of the Town's Transfer Station and provides custodial support at Town-owned facilities as required.

Transfer Station duties include assisting residents with waste and recycling disposal, monitoring site safety, ensuring compliance with Transfer Station guidelines, maintaining records, and keeping the site clean and organized.

Custodial duties include cleaning and maintaining Town facilities, including but not limited to the Community Hall, Fitness Centre, Harbour Centre, Museum, and other municipal buildings. Duties may include sweeping, mopping, sanitizing surfaces, emptying waste containers, restocking supplies, and performing minor maintenance tasks.

The successful candidate will provide excellent customer service, work independently, and help ensure municipal facilities remain safe, clean, and welcoming.





Town of Gore Bay

Administrative Assistant/ POA Clerk & Reporter

Qualifications

- Valid Class G Driver's Licence.
- Ability to work independently with minimal supervision.
- Strong customer service and communication skills.
- Ability to perform physical labour and lift up to 50 lbs.
- Ability to work flexible hours, including weekends and holidays when required.



Hours of Work

The Transfer Station Attendant will be scheduled in accordance with the operating hours of the Town of Gore Bay Transfer Station.

Summer Season: Minimum of 19 hours per week.

Winter Season: Minimum of 10 hours per week.

Additional hours may be available through casual custodial duties at Town-owned facilities, including but not limited to the Community Hall, Fitness Centre, Public Washrooms, and other municipal properties, based on operational requirements.

Why Join Us?

- Work in a collaborative and supportive environment
- Gain experience in a diverse role supporting key municipal services
- Contribute to the community while developing your skills
- Be part of a team dedicated to serving residents and visitors

**We want *you* to
join our team!**

Please send your cover letter and resume
to rchenard@gorebay.ca
Posting will remain open until a suitable
candidate is found

The Town of Gore Bay is committed to providing a diverse, inclusive, and friendly work environment to all. We welcome candidates of all backgrounds to apply for this opportunity.

Only those selected for an interview will be contacted.