

Minutes of the General Government Committee Meeting
Held on Wednesday, May 30, 2018 at 7:00 p.m.

Present: Jack Clark, Chairperson
Ron Lane, Mayor
Scott McDougall, Citizen Representative
Deborah Woods, Citizen Representative
Annette Clarke, CAO/Clerk-Treasurer
Stasia Carr, Assistant Clerk
Tom Sasvari, Reporter

1. **Disclosure of Pecuniary Interest** – none declared
2. **Adoption of the April 25, 2018 Minutes**

Moved by Scott McDougall

Seconded by Ron Lane

THAT the minutes of the April 25, 2018 meeting be adopted as presented.

Carried

Additions to the Agenda:

Moved by Scott McDougall

Seconded by Deborah Woods

Add Item 5 ii) Disposal of Property

Item 5 iii) In Camera – property and information about an Identifiable Individual

Carried

3. Business Arising out of the Minutes

- i) Residential Tenancy
 - a) Proposal for Animal Services and By-law Enforcement - Rainbow District Animal Services and By-law Enforcement have presented a proposal to provide animal and by-law enforcement services including Residential Tenancies Act. If the committee is interested, he is willing to meet with the committee to answer any questions we might have. The rate options he is offering are as follows:
 1. Full By-law Enforcement and Full Animal Services (includes cats) \$14,000/yr
 2. Full By-law Enforcement and Limited Animal Services \$12,900/yr
 3. Full Animal Services (includes cats) \$7000/yr
 4. Limited Animal Services (no cats) \$5900/yr

In order to satisfy the requirements for the Residential Tenancies Act the Town would require, at a minimum, Option 2. The staff is fully qualified. This was not placed in the 2018 budget. Discussion ensued. Annette was directed to request a representative attend the June meeting to present and answer questions.

- ii) Splash Pad – work is under way. Scheduled for completion in another two weeks.
- iii) Lifetime Achievement Award – Jack Clark met with Jack McQuarrie to get his input. A number of names were put forward. Scott McDougall feels Bob Hamilton & Shelagh McRae and Larry Lane should be considered. Jack Clark is a strong believer in Nicole Wepler. Committee agreed with these recommendations.

Moved by Deborah Woods

Seconded by Scott McDougall

THAT the General Government Committee recommend that the following persons receive the Lifetime Achievement Award for 2018:

- 1. Dr. Robert Hamilton***
- 2. Dr. Shelagh McRae***
- 3. Larry Lane***
- 4. Nicole Wepler***

FURTHER an ice cream social be held at the Community Hall, date to be determined.

Carried

- iv) Health & Safety Policy – tabled
- v) Borrowing By-law – tabled
- vi) Recreation Park – Tennis Courts have been surveyed, work is scheduled to start week of June 4th. Annette advised that she received a complaint regarding the placement of the fitness centre. They do not feel the building should be placed in the park space. She suggested possibly using the Old Garage Property. There was no interest to change the decision. Annette is getting quotations for the parking lot construction. Should be awarded next week. Ron advised that the Public Works & Properties Committee has recommended to Council that the existing tennis courts be decommissioned, and the area be reverted to parkland. If, in the future, additional parking is required this area can be considered.

- vii) Bottle Return Program – Annette and Roger have conversed with Carolyn Dearing regarding the current bottle return program. Annette also spoke with a representative at the Beer Store and she is supposed to be sending the paperwork to sign the town up to take over the return but it has not yet been received. Annette asked if there were plans by the Beer Store to advertise for someone. She said the last time it became available she went door to door to all the businesses and no one wanted to do it. Annette suggested it should be advertised to the public because an individual may want to take it over. She agreed to do this as well. In the meantime, she was to send the paperwork for the Town to sign up on an interim basis. She cautioned the Town with respect to the hours of operation. She said the only way it will work properly is if we are able to offer lots of hours, especially during the summer months. She also suggested contacting one of the other bottle return centres and getting a set of rules to follow which would make things run more efficiently. Annette advised that Council approval is required to proceed. Discussion ensued.

Moved by Ron Lane

Seconded by Scott McDougall

THAT the General Government Committee makes the following recommendation to Council:

- 1. THAT the Town of Gore Bay operate the Bottle Return Program on a temporary basis, being six months until such time as the Beer Store can find a permanent solution.***
- 2. Hours to be the same as the Transfer Station with 1 ½ hours additional time for start up and clean up each day.***
- 3. Advertise for a part time position to operate the bottle return.***

Carried

4. New Business

- i) Playground Equipment – Annette has received three proposals. She laid them out for the Committee review. Discussion ensued. Three proposals have been received:
- | | |
|----------------------|--|
| Play KSL | \$46,981.25 plus hst plus site preparation and wood fibre carpet |
| Henderson Playground | \$55,442.00 plus hst plus site preparation and wood fibre carpet |
| CRCS | \$52,178.00 plus hst plus site preparation and wood fibre carpet |

The proposal from Play KSL does not meet our request. Not enough equipment, no theme. CRCS and Henderson meets the request from an equipment standpoint. Henderson Playground has provided a nautical theme which compliments the Splash Pad Nautical theme. Discussion ensued. Committee unanimously chose the Henderson Playground Proposal.

Moved by Deborah Woods

Seconded by Scott McDougall

THAT the proposal from Henderson Playground Equipment In the amount of \$54,442.00 plus hst plus site preparation and wood fibre carpet be accepted.

Carried

ii) Fitness Centre Design

Annette advised that Akfit has been authorized to put together a 3D design of the fitness equipment/interior of the new fitness centre. Annette also contacted engineering firms to receive quotations for the preparation of design/construction drawings for the purpose of tendering. Four quotes were received as follows:

- | | |
|--------------------------------|---|
| 1. JL Richards | \$21, 000.00 plus hst includes site inspections |
| 2. Whittington Engineering Ltd | \$25,000.00 plus disbursements plus hst
(excludes mechanical, electrical and site work design) PLUS
\$ 6,500.00 plus hst for site inspections |
| 3. 3 rd Line Studio | \$25,910.00 plus hst PLUS
\$ 8,490.00 plus hst for site inspections |
| 4. Yallowega, Belanger, Salach | \$33,900 plus disbursements plus hst |

Annette noted that the engineers referenced that a geotechnical/soil analysis would be required to determine the required bearing capacity of soils. Annette contacted Englobe and there rough estimate is \$6 to 8,000.00 for geotechnical. Annette spoke with CBO Dan Osborne and he confirmed this would be required for the concrete pad to address any settlement issues.

Moved by Deborah Woods

Seconded by Scott McDougall

THAT the General Government Committee recommends to Council that the bid from JL Richards in the amount of \$21,000.00 be accepted as presented.

Carried

- iii) Ontario Main Street Revitalization Initiative – Gore Bay is in receipt of \$38,412.52 from the Province of Ontario. These monies are to be spent by March 31, 2020. Annette asked Committee what type of infrastructure they would like to purchase with these monies. Discussion ensued. Annette was asked to put together a listing and report back at the next meeting. Committee members were also asked to give their ideas to Annette and she will verify whether the ideas qualify.
- iv) Concussion Prevention and Management Policy – Stasia advised the committee that policies have to be put in place for the Ontario Sport and Recreation Community Fund. She has drafted the policies and presented to the committee for approval. It is important the policies be adopted to ensure the funding is released. If any amendments are required they can be brought forward at any time in the future.

Moved by Scott McDougall

Seconded by Deborah Woods

THAT the General Government Committee recommends to Council that the Concussion Prevention and Management Policy be adopted as presented.

Carried

- v) Volunteer Screening Policy - Stasia advised the committee that policies have to be put in place for the Ontario Sport and Recreation Community Fund. She has drafted the policies and presented to the committee for approval. It is important the policies be adopted to ensure the funding is released. If any amendments are required they can be brought forward at any time in the future.

Moved by Deborah Woods

Seconded by Scott McDougall

THAT the General Government Committee recommends to Council that the Volunteer Screening Policy be adopted as presented.

Carried

- vi) Pre-consultation – Zoning Amendment – Annette explained there isn't enough frontage on an open maintained street for a building lot. However, the lot was created by consent prior to the Zoning by-law coming into place. The owner of the property should provide the town with written proof they have contacted neighbouring property owners to inquire about acquiring enough lands to allow for proper frontage. If this is not possible, the Town could consider supporting an amendment. The other issue is that a garage has been built on a vacant lot and was allowed by the Town. This should not have been permitted. Discussion ensued. This is a major diversion from the by-law. Committee was not prepared to support this proposal. Jack recommended that we respond that with the current restriction. If they are able to purchase additional property or easement we will reconsider.

- vii) Ride Manitoulin Motorcycle Rally – They have requested a financial donation of \$250.00. Funds will be donated to the Alzheimer’s Society and Manitoulin Pet Rescue. This does not fall within our donation policy given the fact the monies support a private group.
- viii) Manitoulin Navy League – They have requested a financial donation for the Manitoulin Sea Cadet Program. This does not fall within our donation policy given the fact the monies support a private group.

5. In Camera

Moved by

Seconded by

THAT we enter an in camera session at 9:07 p.m. to discuss staff.

Carried

Moved by

Seconded by

THAT we come out of camera at 9:47 p.m.

Carried

Moved by Scott McDougall

Seconded by Deborah Woods

THAT the General Government Committee recommends to Council that the wage grid for the Deputy Clerk and Deputy Treasurer position be amended to make the Deputy Clerk grid the same as the Deputy Treasurer Grid.

Carried

6. Adjournment

Moved by Deborah Woods

THAT we adjourn at 9:47 p.m.

Carried

Meeting adjourned.

Respectfully submitted by
Annette Clarke, CAO/Clerk-Treasurer