

Minutes of the General Government Committee Meeting

Held on Wednesday, November 30, 2016 at 7:30 p.m.

Present: Jack Clark, Chairperson
Ron Lane, Mayor
Kevin Woestenenk, Councillor
Scott McDougall, Citizen Representative
Annette Clarke, CAO/Clerk-Treasurer

Absent: Deborah Woods

1. Disclosure of Pecuniary Interest

None declared

2. Adoption of the Minutes of October 26, 2016 Meeting

Moved by Kevin Woestenenk

Seconded by Ron Lane

THAT the minutes of the October 26, 2016 Meeting be adopted as presented.

Carried

3. Business Arising out of the Minutes

i) Medical Centre Improvements Building Inspection – Ron advised that he and Annette had conducted a site inspection at the Doctors and Dentists spaces. With the assistance of the Doctors and Dentist a list has been compiled of items requiring repair or replacement. These items will be costed out and placed in the 2017 budget for consideration.

ii) 2017 Budget

Jack suggested adding the by-law officer position back into the budget. Kevin suggesting adding a staff maintenance person to the budget. The Maintenance person would be responsible for a lot of the jobs we are currently contracting out ie. roofing, building repairs, staining buildings, etc. There could be a substantial cost savings and more of the work would get done in a more time efficient manner.

Committee agreed to add in following items for budget consideration:

- By-law Officer
- Part time staff person for Maintenance purposes

Would like to see preliminary budget figures at the January meeting.

- iii) Lifetime Achievement Award – tabled
- iv) Pavilion Listing – Ron advised that the costs associated with operating the pavilion for five months is approximately \$1837.00 per month including taxes, water, sewer, hydro and the \$600.00 per month rent established by Council. He feels this is too much for a business to operate on a seasonal basis and still be able to make a profit. He asked the committee to reconsider. Discussion ensued. Committee members agreed it was too high but wanted to make sure it was not so low that it competed with local rental space/businesses.

Moved by Kevin Woestenenk

Seconded by Scott McDougall

WHEREAS the Red Roof Pavilion Lease is currently listed through real estate and the information being provided is based on a previous council decision to charge \$600.00 per month;

AND WHEREAS the overall total charges including the rent, estimated hydro, taxes, water and sewer are approximately \$1837.00 per month making it difficult to market;

THAT the General Government Committee recommend to Council that the rent being charged for the Red Roof Pavilion be decreased from \$600.00 per month to \$300.00 per month and that Council is open to rent proposals other than that established by Council.

Carried

4. Correspondence

- i) Mike Mantha re: Support of Gore Bay Fish & Game Club – accepted as information.
- ii) Rob White – use of fire hall
Rob was given permission to extend his month to month lease agreement to the end of November to allow him time to make the move to his new location. He asked for an extension to the end of December and the Mayor and Clerk authorized this provided it was for one month only. He is now requesting permission to extend another month to the end of January. Committee discussed and feels it is important the Town gain access to the space to evaluate the building properly ie electrical, plumbing, etc. in order to make a final decision with respect to the building. As well, Public Works could use the space for the vactor truck and storage of additional benches, etc.
As a result Rob White's request for an additional month was denied.

5. New Business

- i) Doors Open – Information was circulated regarding a Doors Open program. A local citizen brought the idea forward for Committee to consider. The idea is to open the doors of private and public locations free of charge that normally would not be open. Jack didn't feel the work associated with organizing such an event would be worth the

outcome. Others felt it might be a good public relations opportunity and that there might be interest in this type of program. Buildings/businesses included Water Treatment Plant, Court House, Municipal Building, Museum(s), Firehall, Manitoulin Transport, Harbour Centre, Split Rail Brewery, My Ol Blues. Annette will look into it further and report back.

- ii) Manitoulin Tourist Association – information was circulated to Committee regarding the new membership fees and associated benefits. The cost has increased substantially but claims to be offering more for your money. Committee would like more information regarding this and the status of the MTA. Annette will invite Shelba to our next meeting.
- iii) Vendor Application – A Vendor Application has been received for the parking lot location. Annette noted that she brought it to committee because she failed to advertise the availability of vendor location availability and didn't want to make the decision to issue for 2017 without first advertising. It was agreed that a temporary permit could be issued until such time as the proper advertising is done in 2017 and that the application would stand for 2017 as well. Committee also felt the vendor policy needed revisions ie. preferred locations marked on application, that locations are temporary/portable meaning have to leave that spot at the end of each day, etc. Committee members will take a look at the existing policy and be prepared to discuss again at the next meeting.

Moved by Kevin Woestenenk

Seconded by Scott McDougall

THAT a temporary vendor permit be issued to Marion Hester for the term of December 1, 2016 to April 30, 2017 for the Town Parking Lot location subject to her removing the trailer from the location at the end of each business day;

FURTHER the \$250.00 permit fee be prorated for the term.

Carried

- iv) Telmatik Proposal

Annette advised that she and Stasia had participated in an online Telmatik presentation for an Alert and Notification System. This system would allow the Town to notify the public via email, telephone, text and cellphone of any notice they wish to give ie. emergency or otherwise. The program is automatically populated with the Town residents information available through the 411/911 system ie names, addresses, landline telephone numbers. Any additional information ie. email and cellphone numbers would have to be collected by the municipality. This can be done by notifying the public of the ability to enter the information online or complete a form and submit to the municipal office to be entered by staff. Residents have the option of providing all, some or none of the information being asked for. The information would be collected under the Municipal Freedom of Information and would not be shared. It would be protected by Telmatiks security systems. The town would be able to access all

the information through the program. It is very easy to access, use and notify a high volume of people very quickly. Examples of use ie. water breaks, notice to users; reminders of due dates; emergency notifications; event notifications. There is no limit to the number of messages we send out. The cost is \$125.00 per month and we can pull out at any time with no penalty.

Committee felt it would be a beneficial system. Annette will get client references and investigate the legitimacy of the company prior to signing up.

6. In Camera

Moved by Kevin Woestenenk

Seconded by Scott McDougall

THAT we enter an in camera session to discuss staff and personal matters about an identifiable individual(s).

Carried

Moved by Scott McDougall

Seconded by Kevin Woestenenk

THAT we come out of camera at 10:33 p.m.

Carried

7. Adjournment

Moved by Scott McDougall

THAT we adjourn to meet January 25, 2017.

Carried

Respectfully submitted by
Annette Clarke, CAO/Clerk-Treasurer