

**Minutes of the General Government Committee Meeting**

**Held on Monday, June 24, 2014 at 7:30 p.m.**

Present: Jack Clark, Chairperson  
Ron Lane, Mayor  
Annette Clarke, CAO/Clerk

Absent: Scott McDougall, Citizen Representative

**1. Disclosure of Pecuniary Interest**

None declared.

**2. Adoption of the Minutes of May 27, 2014 Meeting**

*Moved by Ron Lane*

*Seconded by Jack Clark*

*THAT the minutes of the May 27, 2014 meeting be adopted as presented.*

*Carried*

**3. Business Arising out of the Minutes**

**i) By-law Officer's Report**

Delroy Prescott prepared a report which was presented to the committee for perusal.

*Moved by Jack Clark*

*Seconded by Ron Lane*

*THAT the General Government Committee recommends to Council that the Town of Gore Bay proceed with hiring a contractor(s) to clean up the violations at 7 Gore Street related to the Property Standards By-law and that all costs related to the clean up be charged back to the property owners tax bill;*

*FURTHER upon completion tax registration procedures be commenced against this property.*

*Carried*

**Moved by Jack Clark**

**Seconded by Ron Lane**

**THAT the By-law Officer be directed to take appropriate action as per the Property Standards By-law on all non compliant issues which have shown no improvement;**

**FURTHER the committee would like further clarification with respect to 4 New St.**

**Carried**

**Moved by Ron Lane**

**Seconded by Jack Clark**

**THAT the By-law Officer's Report as prepared by Delroy Prescott and presented to the General Government Committee be accepted as presented;**

**FURTHER the By-law Officer be directed to submit Monthly Reports with more details regarding action taken.**

**Carried**

**ii) Auditing Services Tender**

Draft Request For Proposal for Audit Services was submitted to the committee for perusal.

**Moved by Ron Lane**

**Seconded by Jack Clark**

**THAT the General Government Committee recommends to Council that the Request for Proposal for Audit Services be accepted and authorized to send out to prospective bidders.**

**Carried**

**iii) Insurance Provider Tender**

Annette Clarke advised that insurance quotations were last received in 2011. MIS and Frank Cowan submitted bids for comparison and made presentations to Council. Frank Cowan was the lowest bidder.

Annette requested permission to proceed with requesting insurance bids/presentations for the April, 2015 renewal period.

**Moved by Ron Lane**

**Seconded by Jack Clark**

**THAT the General Government Committee recommends to Council that Insurance bids/presentations be made to Council for the April, 2015 insurance renewal period.**

**Carried**

**iv) Town Signage**

No further updates at this time. Annette is waiting for more information from Laird Signs. Upon receipt this information will be brought forward to committee and members of council.

**v) Joint/Bulk Purchasing**

Administration continues to work on this. Pat has been asked to prepare a list of items that can be considered for bulk purchasing and joint purchasing with other municipalities. He pointed out that there is already some joint purchasing taking place for public works ie.

Calcium, pavement

Upon receipt of his list we will contact neighbouring municipalities of Gordon/Barrie Island, Billings and possibly Burpee/Mills to see if they would be interested in the idea of joint purchasing.

Once all the information is compiled, a report will be brought back to the committee.

**vi) Planning Board Soundproofing**

Committee had asked administration to request bids for the purpose of sound proofing the wall between the Manitoulin Planning Board and the Donaldson Room at the Harbour Centre due to the current noise concerns by the Planning Board.

Staff report is attached. Three quotes were received as follows:

Performance Contracting	\$3,006.93
Rhema Renovations & Installations	\$2,813.70
RD and Sons	\$2,599.00

***Moved by Ron Lane***

***Seconded by Jack Clark***

***THAT the General Government Committee recommends to Council that the quotation from RD and Sons in the amount of \$2,599.00 for the sound proofing of the wall between the Manitoulin Planning Board and the Donaldson Room at the Harbour Centre be approved subject to collecting further information with respect to the actual work details and ensuring that the work being done is the same as the work quoted by the other two contractors.***

***Carried***

**vii) Canada Post Saturday Closure**

Council had discussed the potential Saturday closure and reduced hours of Canada Post in Gore Bay at their June Council meeting. A letter was sent requesting more information and explanation by Canada Post for the reasons for the changes in service. A letter was received from Canada Post prior to them ever receiving our letter. A copy of which is attached to this agenda.

Canada Post has made their decision and advised that the weekday hours will remain the same except one hour later on Friday with no service on Saturday.

Discussion ensued. Annette was directed to call Canada Post to inquire about whether or not they have received our letter yet. As well, she is to send another letter advising Canada Post that we request a delay from the July 20, 2014 change of service date and that Canada Post provide us with statistics/data to show us why they should go to reduced hours. Further that Canada Post take into consideration that Canada Postal Service in Gore Bay is much busier from May long weekend to Thanksgiving given the increased tourism and cottage population in the area. Based on this fact the Committee feels Canada Post should reconsider its decision and leave the hours as is for the summer season allowing time for a full evaluation of the existing service and whether or not a change in service is justified.

#### **4. Correspondence**

None received.

#### **5. New Business**

##### **a) Pavilion 2<sup>nd</sup> Floor**

Ron raised concerns regarding the use of the 2<sup>nd</sup> floor of the pavilion once it is vacated by Café on the Bay. He indicated that the Town should consider renting out the facility for private rentals ie. weddings, anniversaries, birthday parties, etc.

Another idea posed was the use of the area as a Boaters Lounge. The Committee felt the area could be utilized for both.

Discussion ensued regarding supervision of the area. It was felt that the area could be opened and closed each day by the Marina Staff. The remaining time the lounge would be open to the public to use at their leisure. Discussed idea of providing a coffee machine. Annette will do some further research regarding rental rates, coffee/tea, etc. and report to Council.

Committee felt it is important to make sure the space is utilized and not remain vacant. In the fall, Council can reevaluate and consider what the future of the space should be for 2015.

##### **b) Town Brochure**

Annette provided a copy of the final draft. One last change to read "Full Service Marina" vs "Fully Serviced Marina". Brochures will go to print. Printing 10,000. Approximately \$300.00 under budget of \$1,500.00.

6. Other

None.

7. Adjournment

*Moved by Ron Lane*

*THAT we adjourn at 8:55 p.m.*

*Carried*

Meeting adjourned.

Respectfully submitted by  
Annette Clarke, AMCT  
CAO/Clerk

