

Minutes of the General Government Committee Meeting

Held on Monday, September 23, 2013 at 7:30 p.m.

Present: Jack Clark, Chairperson
Ron Lane
Scott McDougall, Citizen Representative

Others: Dan Osborne, Chief Building Official

1. Disclosure of Pecuniary Interest

None declared.

2. Adoption of Minutes of August 26, 2013 Meeting

Moved by Jack Clark

Seconded by Ron Lane

THAT the minutes of the August 23, 2013 meeting be adopted as presented.

Carried

3. Business Arising out of the Minutes

- i) Professional Recruitment Plan Update – Annette provided update with respect to the status of negotiations for professional recruitment.
- ii) Building Lot Inventory – Committee was provided with an inventory of vacant properties within the municipality. Committee asked for the list to be mapped out and presented at next meeting.
- iii) Signage on Town Owned Property – Samples were provided. However, Committee discussed and felt they didn't want to create a detailed policy. Consensus was to prohibit public business signs on municipally owned property other than municipal signage including directional signs as approved by the municipality. It was felt that signage matters should be directed to the Joint Business Advisory Committee.
- iv) Property Development – Annette advised that the town is not allowed to offer tax incentives/discounts for the purpose of development. However, the municipality has the power to enter into agreements outlining payment schedules for items such as water/sewer, hydrants, etc.

- v) Strategic Plan – LAMBAC has responded to our request to utilize their free services to complete a Strategic & Business Plan. Basically they are unable to meet our request in a timely fashion due to a heavy workload at this time. They have provided a proposal outlining three options which were discussed by the committee. Options two and three involved contracting out the work at a minimum cost of \$4,000.00 to the municipality subject to funding approval. Committee felt given the fact that Option 1 offered the services of LAMBAC at no cost to the municipality with completion of the plan at a later date was the best option at this time.

Moved by Scott McDougall

Seconded by Ron Lane

THAT the General Government Committee recommends to Council that LAMBAC be hired to complete a Strategic & Business Plan for the Town of Gore Bay as per Option One of their proposal as follows:

LAMBAC Community Development Staff work with Town of Gore Bay staff and Council to conduct a Strategic Planning exercise, including:

- a) conduct a community consultation;*
- b) develop recommendations for economic development strategies for the next five years;*
- c) develop a five year implementation plan;*
- d) write and present a final report to Council; and*
- e) do a public presentation of Strategic Plan results.*

Timeframe for completion September 2014 to June 2015; Town covers only the cost of hosting up to six (6) public meetings.

Carried

4. New Business

- i) CBO – Dan Osborne report re: property standards/building code

Dan advised the committee that he was not willing to proceed with the property standards/building code violations as requested by Council. Discussion ensued. Committee advised that Council will continue to pursue property owners in violation of the property standards by-law.

ii) Volunteer Insurance

Annette presented an option volunteer insurance policy with an additional premium of \$750.00. This would provide coverage for accidental death and dismemberment of volunteers working for the Town of Gore Bay. However, it was unclear whether or not there was coverage for general injury and/or liability. Annette was asked to get clarification from the insurance company and report back.

iii) User Group Insurance

Annette presented a package from the insurance company outlining optional User Group Insurance which would form part of the rental agreement for the use of Town facilities ie. Arena and Community Hall. At the present time, users are not asked to provide liability insurance leaving the Town of Gore Bay responsible. Creating a new policy would require persons renting Town facilities to acquire the insurance naming the Town as an additional insured party. This insurance would be made available through the Town's insurance company via this new User Group Insurance. Committee discussed and felt the additional cost associated with the insurance was too high to expect persons to pay for the use of community facilities. Therefore, the User Group Insurance Policy was turned down.

iv) NOHFC Internship Program

Annette advised that the NOHFC Internship Program covering the Treasurer's Assistant position will end November 25, 2013. Pam has applied for another one year internship program but is not optimistic about the chances of approval given the fact we have received a number of these programs in the past. Annette asked for a decision with respect to the program/employment of the Treasurer's Assistant on a full time permanent basis. General discussion ensued and this matter was tabled until the next regular meeting.

5. In Camera

i) Sale of Property

Moved by Ron Lane

Seconded by Scott McDougall

THAT we enter an In Camera Session at 10:03 p.m. to discuss "Sale of Property".

Carried

Moved by Scott McDougall

Seconded by Ron Lane

THAT we come out of camera at 10:14 p.m.

Carried

6. Adjournment

Moved by Ron Lane

THAT we now adjourn at 10:15 p.m.

Carried

Respectfully submitted by
Annette Clarke, CAO/Clerk
Town of Gore Bay