

**Minutes of the General Government Committee Meeting**

**Held on Monday, November 25, 2013 at 7:30 p.m.**

**Present:** Jack Clark, Chairperson  
Scott McDougall, Citizen Rep  
Annette Clarke, CAO/Clerk

**Others:** Randy Hohenadel

**1. Disclosure of Pecuniary Interest**

None declared

**2. Adoption of Minutes of October 28, 2013 Meeting**

*Moved by Scott McDougall*

*Seconded by Jack Clark*

*THAT the minutes of the October 28, 2013 meeting be adopted as presented.*

*Carried*

**3. Business Arising out of the Minutes**

**i) Physiotherapist – Commercial Locations**

Staff report reviewed. Discussed availability of commercial space. Annette will arrange for site visits to LAMBAC, Island Ford and the Medical Centre.

**ii) Building Lot Inventory**

Committee had more questions. Committee agreed to visit Jake Diebolt at the Planning Board to view the map and get answers to their questions. Once all information has been provided to Jake he will finalize and print the map.

**iii) 2014 Budget**

- a.** Maintenance of Town's Planters – Staff report reviewed. Pleased with Leigh Major's work this year. As per procurement policy, this will be bid out again next year. *Will budget \$9,000.00 for 2014.*

- b. Computer Software – Staff report presented by Jeremy Rody. Committee supports budgeting for the Munisoft System at **\$28,108. plus the cost of a server at approximately \$4,000.00.** However, the committee would like further information pertaining to the server and annual maintenance fee. Suggested contacting Municipality of Gordon and Barrie Island to inquire about possible deals if purchase together.
- c. Community Hall Rental – Staff report discussed.

*Moved by Scott McDougall*

*Seconded by Jack Clark*

***THAT the General Government Committee recommends approval of the Staff Report – Community Hall Rates with the following additions/deletions:***

***ADD:***

<b><i>Classes of Recreational benefit to the Community (hall must be cleaned by user after each event) – if no fees charged</i></b>	<b><i>Hall is free</i></b>
<b><i>- if fee charged</i></b>	<b><i>\$25.00 per event</i></b>

***Fundraising Event (all proceeds given back to the Community of Gore Bay) – hall free of charge \* hall must be cleaned by the user after the event***

***Fundraising Event (all proceeds given to out of Town) – hall rate \$100.00 \* hall must be cleaned by the user after the event***

***Above rates will form part of the 2014 budget approval process.***

***DELETE***

***19.5 ii) Seniors Groups – if no admission is charged***

***19.5 iii) Any group which is accountable to the Town of Gore Bay for raising funds for the Town of Gore Bay.***

***FURTHER approval for rate changes as per staff report and the above changes will go to Committee of the Whole for budget approval.***

***Carried***

Request received from Gore Bay Rotary Club to utilize the hall free of charge for a fundraising event to raise monies for doctors and nurses to travel to Haiti. Based on the above discussion the following motion was passed.

*Moved by Scott McDougall*

*Seconded by Jack Clark*

***THAT the General Government Committee recommend to Council that the Gore Bay Rotary Club be granted the use of the Community Hall for the purpose of a fundraiser to send doctors and nurses to Haiti;***

***FURTHER the rate for the use of the hall be \$100.00 and hall must be cleaned by the Rotary Club after the event.***

*Carried*

d. Council Remuneration

Discussion ensued regarding council remuneration rates. No increase given last year.

*Moved by Scott McDougall*

*Seconded by Jack Clark*

***THAT the General Government Committee recommends a 2% increase to council remuneration rates with the exception of the mileage rate.***

***FURTHER this will form part of the 2014 budget approval process.***

*Carried*

- e. Election – this is not a discretionary item in the budget. Recommend ***\$3500.00 for 2014 budget.***
- f. Training/Conferences – ***Recommend \$3500.00 – same as 2013.***
- g. Office – budget for new flooring, paint, office supplies and basement repairs.
- h. Wages – All wages are set as per pre-approved grid excepting Pay for Performance employees, Pam Bond and Annette Clarke. Their wages will be dealt with through the performance appraisal process at the end of the year. Janitor's wage has to be reviewed as well as he has reached the maximum on the grid.

- iv) Gordon/Barrie Island Strategic Planning

Annette advised she attended another meeting in Gordon and Barrie Island. It was a very informative meeting. Minutes have not been circulated yet. Annette will forward copies to committee/council upon receipt. Gordon and Barrie Island would like more representation from the Town.

*Moved by Jack Clark*

*Seconded by Scott McDougall*

***WHEREAS Gordon and Barrie Island requested additional Gore Bay representation on their Strategic Planning Committee;***

***THEREFORE BE IT RESOLVED THAT the General Government Committee recommends to Council that the Town of Gore Bay appoint one or two representatives in addition to the CAO/Clerk to represent the Town of Gore Bay on the Gordon and Barrie Island Strategic Planning Committee.***

*Carried*

- v) Workplace Violence & Harassment Policy – tabled
- vi) 8 Dawson St. Expenditure & Revenue Report

Staff report reviewed. Committee was pleased that the building shows a net profit. Residential rates were set previously. Commercial rates are to be determined.

It was noted that a hydro charge should be considered for commercial space on second floor upon lease renewal.

*Moved by Scott McDougall*

*Seconded by Jack Clark*

***THAT the General Government Committee recommends a 2% increase to commercial lease rates;***

***FURTHER this rate change to form part of the 2014 budget approval process.***

*Carried*

**4. New Business**

- i) Canada Post – tabled
- ii) Advertising – Ships Bags 2014

*Moved by Scott McDougall*

*Seconded by Jack Clark*

*THAT the General Government Committee recommends that the Town of Gore Bay participate in the North Channel Marine Tourism Council's 2014 Ship's Bag program at a cost of \$200.00.*

*FURTHER this cost to form part of the 2014 budget approval process.*

*Carried*

**5. Other**

None

**6. Adjournment**

*Moved by Scott McDougall*

*THAT we adjourn at 9:27 p.m.*

*Carried*

Meeting Adjourned.

Respectfully submitted by  
Annette Clarke, AMCT  
CAO/Clerk