

**Minutes of the General Government Committee Meeting**

**Held on Wednesday, May 27, 2015 at 7:30 p.m.**

Present: Jack Clark, Chairperson  
Ron Lane, Mayor  
Kevin Woestenenk, Councillor  
Paul Flanagan, Citizen Representative  
Annette Clarke, CAO/Clerk

Absent: Scott McDougall, Citizen Representative

**1. Disclosure of Pecuniary Interest**

None declared.

**2. Addition to Agenda**

*Moved by Ron Lane*

*Seconded by Kevin Woestenenk*

*THAT the following item be added to the Agenda:*

*Item 4 vi) Pavilion*

*Carried*

**3. Adoption of the April 16 and April 27, 2015 Minutes**

*Moved by Kevin Woestenenk*

*Seconded by Paul Flanagan*

*THAT the minutes of April 16 and April 27, 2015 be adopted subject to the correction of item 4a)iii) "Northern Ontario changed to Manitoulin Island".*

*Carried*

**4. Business Arising out of the Minutes**

- i) Goals for committee – Discussion deferred until after Committee has a Strategic Planning Meeting.
- ii) Mississauga Lighthouse Update – Annette advised MTA has taken over the lighthouse including the campground. They have hired someone to operate the facility. MTA may be in touch with municipalities for support at some point in the future.

- iii) Citizen of the Year Award Policy – Committee has not yet reviewed the policy. Annette will resend with the minutes. Need to determine what we want on the wall to commemorate award recipients.
- iv) Strategic Planning – Annette advised she and Stasia had met with Sylvie Thibault. Sylvie has assigned some homework which the office will work on. Annette asked the Committee to compile a list of possible survey questions. Committee members are to email their list to Annette as soon as possible. The questions and completed homework will be reviewed at a meeting scheduled with Sylvie on June 11<sup>th</sup> at 9:30 a.m. Committee members are welcome to attend.
- v) Relocation of Town Welcome Sign – Annette has been working with Laird Signs, Terry Addison and Hydro One to ascertain information and costs associated with relocating the sign as discussed at the previous meeting. MTO has granted a permit at no additional cost. However, Hydro One has indicated there will be an additional MTO permit fee of \$1500.00 to take the hydro line across the highway. Hydro One is currently checking to see if Town or Hydro One makes the application. Hydro One has indicated that they are trying to have the billing included in the Town's street light account which would not require a separate meter. The town will have to hire a contractor to install the pole. Hydro One will take the lines across the street and attach to new pole. Terry Addison will hook up the power to the sign. Still awaiting costing for this. Annette will report back.
- vi) Outdoor Furnaces – tabled
- vii) Demolition Permit Status – house has been removed. Area still needs some general clean up.
- viii) Policy re: Living on Boats/Use of Town Facilities – Annette has discussed this matter with Norm Fogal. Norm has assured Annette that he will address any issues with his customers to ensure boaters that have not paid dockage are not able to stay on boats or use town facilities. Annette is to relay this message to Lee Hayden, Harbour Master to ensure he keeps an eye on the situation.
- ix) Centennial Manor Representative – Annette advised Tom Imrie is our new representative.
- x) Hitching Post for Mennonites – It was decided to take no action unless requested by Mennonites.

## 5. New Business

- i) By-law Officers Report – Committee reviewed.

**Moved by Kevin Woestenenk**

**Seconded by Ron Lane**

**THAT the By-law Officers Report be accepted as presented.**

**Carried**

Committee will meet June 24<sup>th</sup> at 7:00 p.m. to conduct a drive around property standards inspection.

Kevin proposed that the Committee should meet at 7 p.m. for all future meetings. Committee agreed. The procedural by-law will have to be amended to reflect this decision.

- ii) North Channel Marine Tourism Council – discussed some ideas to promote the marina. Ron presented a brochure of another community in the US. Annette is to get pricing on this style of brochure and report back.

- iii) Canada 150 Community Infrastructure Program – Committee reviewed and compiled the following list of program application priorities:

- a) Seniors Drop In Centre relocation to Old Firehall
- b) Upgrades to existing Boardwalk and expansion of Trail System
- c) Arena Accessibility improvements

Other ideas included medical centre ramp access; resurfacing of tennis courts and conversion of pavilion to a fitness centre.

- iv) Elevator Policy – Committee recommended the policy included the following items;
- An agreement between the Town and user offering the elevator. User checks yes or no. If yes, they must take training and sign off in the agreement that they received proper training.
  - Agreement to indicate that it is for accessibility use only not service or general usage
  - Emergency procedure to include a sign inside the elevator stating “In Emergency call 705-282-7206. If no response call 705-282-4422.” The first line for response to be the on call public works person. Public Works department will require training for elevator use and emergency procedures.
  - For town events, staff will arrange to operate the elevator.
  - For Theatre events, either a person or persons will have to be hired to operate the elevator for all theatre dates and the cost charged back to the Theatre budget or volunteers will have to be found to operate it
  - Instructions for use of elevator to be posted inside elevator

v) Opening of Property Tenders

Tenders were requested for the purchase of land described as Gore Bay Town Plan 4, S/S Main Street, Part of Lot 10. Two tenders were received and opened as follows:

- a) Martian Properties \$6,750.00
- b) Kurtis Noble \$6,000.00

**Moved by Kevin Woestenenk**

**Seconded by Paul Flanagan**

**WHEREAS the following tenders were received for the purchase of Gore Bay Town Plan 4, S/S Main Street, Part of Lot 10:**

- a) Martian Properties \$6,750.00**
- b) Kurtis Noble \$6,000.00**

**THEREFORE BE IT RESOLVED THAT the General Government Committee recommends to Council that the tender received from Martian Properties in the amount of \$6,750.00 be accepted.**

**Carried**

vi) Pavilion

Discussion ensued regarding the possible uses of the pavilion. It currently remains vacant despite efforts to lease it. Committee felt the building is an important part of Gore Bay and needs to be taken care of but cannot continue to sit empty. It was decided to investigate the costs associated with winterizing the facility to allow year round usage of the building. Annette will speak with local contractors re: pricing and report back.

6. In Camera

**Moved by Kevin Woestenenk**

**Seconded by Paul Flanagan**

**THAT we go in camera at 9:54 p.m. to discuss the following:**

- i) Staff**
- ii) Matter regarding Identifiable Persons**

**Carried**

**Moved by Kevin Woestenenk**

**Seconded by Paul Flanagan**

**THAT we come out of camera at 10:50 p.m.**

**Carried**

*Moved by Paul Flanagan*

*Seconded by Ron Lane*

*THAT the General Government Committee makes the following recommendations to Council:*

- 1. THAT the current Treasurer be reassigned to a new position entitled "Senior Assistant Treasurer" with no change in current rate of pay, the position will be an hourly position, and there won't be any opportunity for pay for performance or payroll increases until the pay grid indicates such;*
- 2. THAT the CAO/Clerk be appointed as Treasurer;*
- 3. THAT a new pay grid be established for the "Senior Assistant Treasurer" position at an amount equal to 90% of the 2014 pay grid for Treasurer position.*
- 4. THAT any additional compensation for CAO/Clerk for taking on Treasurer position will be addressed in Pay for Performance at the end of 2015;*
- 5. THAT consideration for compensation for additional responsibilities to the Assistant Treasurer be considered at the end of 2015;*
- 6. THAT the salary range for CAO/Clerk and Assistant Treasurer be reviewed for 2016 budget.*

*Carried*

**7. Adjournment**

*Moved by Kevin Woestenenk*

*THAT we adjourn at 10:52 p.m.*

*Carried*

Respectfully submitted by  
Annette Clarke, CAO/Clerk