

**Minutes of the General Government Committee Meeting**

**Held on Monday, June 25, 2012 at 7:30 p.m.**

1. **Disclosure of Pecuniary Interest**

None declared

2. **Adoption of the Minutes of May 28, 2012 Meeting**

*Moved by Scott McDougall*

*Seconded by Jack Clark*

*THAT the minutes of the May 28, 2012 meeting be adopted as presented.*

*Carried*

3. **Business Arising out of the Minutes**

i) **Vacation Policy**

Annette presented a draft Vacation Policy based on discussions from previous meeting. After a lengthy discussion, it was agreed that the vacation credit idea was not the best way to approach a new policy. It was felt that a staff member could make a request for one weeks holidays after six months of employment and the decision whether or not to honour the request would be at the discretion of the CAO/Clerk.

The draft policy is to be amended accordingly. Copy of amended policy is attached.

*Moved by Jack Clark*

*Seconded by Scott McDougall*

*THAT the Vacation Policy be accepted as amended.*

*FURTHER that the amended Vacation Policy be presented to Council for approval.*

*Carried*

ii) **Sick Leave Policy**

Annette presented a draft Sick Leave Policy based on the same credit system as originally discussed. However, after discussion it was decided to leave the policy as is which entitled an employee to ten sick days per year after one year of employment. Any new hires whether salary or non salary are subject to this policy.

iii) **Property Standards Inspection**

Property inspections were conducted with numerous violations. Discussion ensued regarding the violations and the severity of each. There were a couple of homes that may require going through the Building Code to issue orders for repair or removal. Annette will address accordingly.

- iv) Signage Policy – tabled
- v) West End Tour – Annette advised the tour is June 27<sup>th</sup>.
- vi) Computer Purchase – they are ordered.
- vii) DocuShare – Wes advised that he had consulted a person in IT and he felt DocuShare was “overkill” for a small municipality. He offered his services to come in and evaluate our needs. Annette agreed to contact him and discuss further.

**4. New Business**

i) **Noise By-law**

Annette advised that there have been some issues in the municipality. She had to contact the OPP Staff Sergeant to discuss these matters. Sgt. Webb stressed the importance of a relevant noise by-law and the hiring of a by-law enforcement officer. He assured Annette that they would work with the municipality to try and resolve the issues. Committee discussed and agreed that the noise by-law needed to be amended to cover more general noise issues. They also felt it was important to have a by-law officer to enforce our by-laws, especially given the recent passing of the Performance Standards By-law. Annette was asked to contact Terry Lynn Leighton to see if she would be interested in by-law enforcement in Gore Bay and if so, what would the costs be. Annette will report back to the committee at the next meeting.

**5. Other**

Annette advised that Leeann Bell had sent in a letter outlining her concerns with the Hotdog cart located at the Community Hall. She indicated that the cart results in loss of sales for her business. She was especially concerned about the fact, the Hot Dog Cart is not subject to any taxes and that the menu has grown to include chips and buttermilk from the original hotdogs, sausages and pop. She feels it is unfair to the other businesses that a portable Hot Dog Cart can park on municipal property for a \$100.00 fee while the other businesses are subject to taxes. She has asked the Town to reconsider their decision to allow the hotdog cart at this location.

Committee discussed. They agreed with LEEANNE but felt that permission had already been granted by Council and that the 2012 season is already underway. Therefore, as an interim measure the committee felt they could restrict the menu.

*Moved by Jack Clark*

*Seconded by Scott McDougall*

*THAT the General Government Committee recommend to Council that the menu of the Hotdog Cart, currently owned by Lorraine McDonald, be restricted to hotdogs, sausages and cold beverages.*

*Carried*

**6. Adjournment**

*Moved by Scott McDougall*

*THAT we now adjourn at 10:00 pm.*

*Carried*

Meeting adjourned.

Respectfully submitted by  
Annette Clarke, CAO/Clerk  
Town of Gore Bay