

## **Minutes of the General Government Committee**

**Held on Wednesday, June 24, 2015 at 7:00 p.m.**

Present: Jack Clark, Chairperson  
Ron Lane, Mayor  
Kevin Woestenenk, Councillor  
Scott McDougall, Citizen Representative  
Paul Flanagan, Citizen Representative  
Annette Clarke, CAO/Clerk

### **1. Disclosure of Pecuniary Interest**

None declared.

### **2. Adoption of the May 27, 2015 Minutes**

*Moved by Kevin Woestenenk*

*Seconded by Paul Flanagan*

*THAT the minutes of the May 27, 2015 meeting be adopted as presented.*

*Carried*

### **3. Business Arising out of the Minutes**

- i) **Goals for Committee** – tabled
- ii) **Lifetime Achievement Award Policy**

Following changes/additions to be made to draft policy:

Remove:

- 1. Section 1.0 item 2 Posthumous Lifetime Achievement
- 2. Section 2.0 item ii) Posthumous Lifetime Achievement Award (entire section)
- 3. Section 3.0 second last line change “Council” to “General Government Committee”
- 4. Section 3.0 second paragraph delete the first line “In the event,...as outlined above,”
- 5. Section 4.0 “or in the case of posthumous awards”; “in July of each year”

Add:

1. Section 3.0 second last line add after “for review and a” ... “recommendation to Council for a”
2. Section 3.0, add fourth paragraph to read “Nominations will be requested on an annual basis via local newspaper and Gore Bay website.”
3. Section 4.0, add after “at a regular Council meeting” “or as such other place as Council deems appropriate.”

Annette will make the required changes and draft a nomination form and present both to committee at the next meeting.

Discussion ensued regarding the actual award to be displayed on the office lobby wall. Unfortunately the bronze plaques were over \$3,000.00. Annette will investigate a more affordable version and report back.

### **iii) Strategic Planning**

#### **a) Visitor Survey:**

1. Preamble – Ron and Annette will work on preamble to condense it to go at top of Community Based Survey.
2. Community Based Survey – Jack will circulate questions to Committee members next week for review. Members are to review and be prepared to discuss at next meeting.
3. Visitors Survey – Scott will draft a Visitor’s Survey and circulate as soon as possible. Decision will be made via email.

### **iv) Relocation of Town Welcome Sign**

Committee was advised that the Town Welcome Sign has been relocated to the area south of the existing sign. The area is more visible to the general travelling public. Annette advised she had hoped to have the details for a staff report with regards to having power to the sign. Unfortunately, all the costing has not come in. Ministry of Transportation has indicated we will probably be approved but an application has to be filed which costs \$1500.00. There are also costs associated with getting power to the site ie. poles, lines, installation, etc. These are the costs Annette is waiting for. Annette also advised that Mark of Laird Signs indicated solar may still be an option. He felt he might be able to get a better price through a new company he is now using. Also waiting for these prices. Committee agreed that solar power would be our best option if it is affordable. Annette will report back.

Committee was also advised of the new signs and locations at the Community Hall and Marina. Maps will be going in these signs. Annette is currently working with Laird Signs to finalize the map.

- v) **Outdoor Furnaces** – Annette presented an example of a draft by-law from another community. Committee would like confirmation of details from Chief Building Official with respect to minimum setbacks for these types of furnaces. Annette will report back.
- vi) **Policy re: Marina Facility Use** – Discussion ensued. Two issues, first, are we prepared to allow people to stay on their boats? Second, how do we get nonpaying persons to pay for services used?

Committee agreed that allowing people to stay on their boats is a direct violation of the zoning by-law, therefore, it should not be allowed. Norm to be notified in writing of this fact.

Committee also agreed that Norm should have to pay for any dockage utilized over and above his leased/paid for space. This will be included in a letter to Norm.

- vii) **Property Standards Inspection** - Committee conducted a drive around town inspection of properties. A list of possible by-law infractions was listed and is to be given to the By-law officer for further inspection and action.
- viii) **Brochure Pricing** – Annette presented the committee with pricing information for a new Town brochure similar to the sample Ron provided from a U.S. Town. Committee authorized Annette to proceed with developing a design with OJ Graphics and report back when a draft is ready.
- ix) **Elevator Policy** – Reviewed by the Committee

***Moved by Paul Flanagan***

***Seconded by Kevin Woestenenk***

***THAT the General Government Committee recommends to Council that the Elevator Policy be approved as amended.***

***Carried***

- x) **Pavilion Winterizing** – Annette advised that she is still waiting on pricing information from a local contractor. It will be ready and information put into a staff report for the next meeting.

Ron stated that he feels the pavilion should be used in the short term. He suggested opening it for a boaters lounge as previously discussed. Jack noted concerns regarding liability, no staff to supervise, vandalism, etc.

Discussion ensued.

*Moved by Ron Lane*

*Seconded by Scott McDougall*

***THAT the second floor of the pavilion to opened as a Visitor's Lounge;***

***FURTHER the opening, closing and general monitoring of the facility on a daily basis will be the responsibility of the Marina staff.***

*Carried*

#### **4. Correspondence**

- i) **Hugh McLaughlin re: Charlie's Shell** - Accepted as information
- ii) **Ashley Whyte re: hall projection screen.** Whyte's are asking if the Town is interested in purchasing the projection screen they had installed at the hall for movies. They no longer use it and it is in new condition. They want \$375.00 firm, purchase price new was \$399.99 plus tax and shipping. Discussion ensued. Committee agreed it would be a benefit for future community use.

*Moved by Ron Lane*

*Seconded by Kevin Woestenenk*

***THAT the General Government Committee authorizes the purchase of the projection screen, currently installed at the Community Hall, from Ashley & Dylon Whyte at a cost of \$375.00.***

*Carried*

#### **5. New Business**

- i) **Senior's Drop In Centre re: pool table damage** – Annette advised that Peter Fletcher has advised that they suspect the pool table at the Senior's Drop In Centre was damaged by the contractor that replaced the flooring. He couldn't confirm that for sure but they didn't notice the problem until after they left. Committee agreed that this would be hard to prove. Annette will investigate further and look at possible grants to purchase a new one.
- ii) **Purchase of Boat** – Annette advised that Robbie Colwell notified her that Mr. Freeman Eagleson III would like to sell the boat he previously loaned to the Town. He is willing to sell the boat to the Town for \$200.00.

***Moved by Kevin Woestenenk***

***Seconded by Paul Flanagan***

***THAT the General Government Committee authorizes the purchase of the steel boat from Mr. Freeman Eagleson III at a cost of \$200.00.***

***Carried***

**iii) By-law Officer's Report**

***Moved by Paul Flanagan***

***Seconded by Kevin Woestenenk***

***THAT the By-law Officer's Report be accepted as amended.***

***Carried***

By-law Officer be advised to add in a specific reason as to why they are receiving a notice of non-compliance.

- iv) Coast Guard Auxiliary Vessel** – Rob Colwell has requested a special dockage rate based on the fact he uses his vessel as Coast Guard Emergency Response. Committee agreed. The vessel is 36 feet. He is requesting a rate at 1/3 the rate for resident with hydro (1/3 of \$24.07/ft = \$8.02/ft.) In the past he has been charged \$5.00 per foot to cover the cost associated with hydro based on 32 feet for a total of \$180.00.

***Moved by Scott McDougall***

***Seconded by Kevin Woestenenk***

***THAT the General Government Committee recommend to Council that Robbie Colwell be given a special dockage rate of \$288.72 plus \$37.53 HST for a total of \$326.25 based on the fact he provides the Coast Guard Emergency Response services.***

***Carried***

**v) Application for Consent – Peter Flanagan**

Committee has no concerns with the application. Annette to complete the survey and return to the Planning Board.

**6. Adjournment**

***Moved by Paul Flanagan***

***THAT we adjourn at 10:30 p.m.***

***Carried***

Respectfully submitted by  
Annette Clarke, CAO/Clerk