

Minutes of the General Government Committee Meeting

Held on Tuesday, December 2, 2014 at 7:30 p.m.

Present: Jack Clark, Chairperson
Ron Lane, Mayor
Kevin Woestenenk, Council Representative
Scott McDougall, Citizen Representative
Annette Clarke, CAO/Clerk

Addition to Agenda

Moved by Scott McDougall

Seconded by Kevin Woestenenk

THAT we add the following items to the agenda:

1. Item 3-ii) Property Standards
2. Item 4-ii) Email: Wikwemikong Tourism Representative, Amanda Recollet
3. Item 5-v) Age Friendly Community Grant
4. Item 6-i) In-Camera: Staff
5. Renumber Item 6 to become Item 7, Item 7 to become Item 8

Carried.

1. Disclosure of Pecuniary Interest

None declared.

2. Adoption of Minutes

Moved by Ron Lane

Seconded by Scott McDougall

THAT the minutes of the October 30, 2014 meeting be adopted as presented.

Carried.

3. Business Arising out of the Minutes

i) Old Fire Hall Renovations

- Researching funding options
- Possibility of New Horizons for Seniors Program & Ontario Sport and Recreation Community Fund
- Neither applications are open yet, will watch for these and other opportunities
- Annette is to advise Peter Fletcher, as seniors representative of the proposed plans

ii) Property Standards

Delroy Prescott has advised as follows:

1) 9 Park Street – order issued November 19, 2014

- No appeal or contact from owners
- No progress on property
- Do we apply section 7.6, wants direction from Committee.
- Committee agreed Delroy should proceed with section 7.6 of Property Standards By-law

2) 14 New Street – owner has asked Town not to proceed – sale is imminent

- Delroy has delayed action pending direction of Committee

Moved by Scott McDougall

Seconded by Ron Lane

THAT the By-law Officer be directed to proceed with Section 7.6 for 9 Park Street.

Carried.

Moved by Ron Lane

Seconded by Kevin Woestenenk

THAT the By-law Officer be directed to grant a 60 day extension to the order for 14 New Street.

Carried.

Chief Building Official is to be advised to act accordingly on 11 New Street with respect to safety issues.

4. Correspondence

i) Letter: Manitoulin Health Centre

Manitoulin Health Centre has submitted a written request for the following:

- 1) Financial support in the amount of \$3000 on an annual basis to help resource this effort, as your proposed contribution to the pool of funds, and
- 2) A representative of your organization to sit on the recruitment committee as an active participant, as we believe that you are a major stakeholder in this effort. This will be important as we attempt to connect with physician candidates and market the Island's many attributes.

The purpose of the request is to develop a process for physician recruitment for Manitoulin Island. The President & CEO has offered to arrange a meeting between himself, their new recruiter, and the Town. Therefore, the Committee would like staff to contact local physicians for further information and set up a meeting with them to get their position. Then arrange a meeting with Derek Graham for January committee meeting.

ii) **Email: Wikwemikong Tourism Representative, Amanda Recollet**

Amanda is requesting sponsorship of Wikwemikong's 7th Annual Ice Fishing Derby. The committee accepted this email as information.

5. **New Business**

i) **Commercial Lease Renewals**

Discussion ensued. Cost of Living be applied per year over term of Council.

Moved by Ron Lane

Seconded by Kevin Woestenenk

Commercial lease rate increases be based on Statistics Canada actual CPI per year over the term of Council subject to review on an annual basis.

Carried.

Kevin Woestenenk suggested sending letters to Culinary Schools advising them of the business opportunity at our Red Roof Pavilion. Committee agreed.

ii) **Holiday Closure Schedule**

Annette requested permission to close at noon December 24, 2014 and December 31, 2014. She also requested permission to close January 2, 2015.

Moved by Ron Lane

Seconded by Jack Clark

THAT we recommend to Council that Municipal Staff be allowed to close at noon on December 24th and 31st. One person to work ½ day in the office on both days and the rest have the option to take the full day off. Public Works department will not be required to work these days but must be on call for both days.

Carried.

iii) **Accessibility Plan**

Annette presented the 2015 Town of Gore Bay Municipal Accessibility Plan. It was noted that 2014 accomplishments included the installation of an accessible door to the basement of Medical Centre, construction of new accessible washrooms at the Gore Bay Arena and additional accessible parking locations throughout the town.

Discussion ensued regarding 2015 Plans.

Moved by Kevin Woestenenk

Seconded by Ron Lane

THAT the Accessibility Plan for 2015 be approved as amended and that the Arena doors/ramp be included in 2015 budgeting.

Carried.

iv) Recruitment of Public Works Foreman

The position of the Public Works Foreman became vacant upon Pat Hudson's notice of quitting. Due to the fact Gore Bay Council was in a 'Lame Duck' period they were unable to hire or fire employees. The CAO/Clerk was given that power. However, it was felt the best option at the time was to appoint Mike Fogal as Acting Public Works Foreman until the Lame Duck period ended. Now that the new Council is sworn in, lame duck is over and Council can now take action.

Discussion ensued.

Moved by Scott McDougall

Seconded by Kevin Woestenenk

THAT we recommend to Council that the Public Works Foreman position be advertised based on current pay grid with the possibility of the pay grid being adjusted based on qualifications and experience.

Carried.

v) Age Friendly Community Grant

Annette advised that she has received notice of a new grant called the "Age-Friendly Community Grant." Small municipalities qualify for up to \$25,000. Project criteria must be met, the deadline for application is Friday, January 30, 2015. Committee felt it was not applicable at this time.

6. In-Camera

Moved by Scott McDougall

Seconded by Kevin Woestenenk

THAT the General Government Committee enter an in camera session at 9:39 p.m. to discuss the following:

i) Staff

Carried.

Moved by Kevin Woestenenk

Seconded by Ron Lane

THAT the General Government committee come out of in camera session at 10:01 p.m.

Carried.

Moved by Scott McDougall

Seconded by Kevin Woestenenk

THAT the General Government Committee recommend to Council that they accept the resignation of Jeremy Rody effective December 31, 2014.

Carried.

Moved by Scott McDougall

Seconded by Kevin Woestenenk

THAT the General Government Committee recommends to Council that the position of Assistant Clerk be advertised;

FURTHER wages will commensurate with experience and fall within the designated wage range as per the wage grid;

AND FURTHER THAT an interview committee be established comprising of the CAO/Clerk and members of the General Government Committee.

Carried.

7. Other

None.

8. Adjournment

Moved by Scott McDougall

THAT the General Government Committee adjourn at 10:03 p.m.

Carried.

Meeting adjourned.
Respectfully submitted by
Annette Clarke, CAO/Clerk