

Minutes of the General Government Committee Meeting

Held on Monday, December 17, 2012 at 7:30 p.m.

Present: Wes Bentley, Chairperson
Jack Clark, Councillor
Scott McDougall, Citizen Member
Annette Clarke, CAO/Clerk

1. Disclosure of Pecuniary Interest

None

2. Adoption of the Minutes of the November 26, 2012 Meeting

Moved by Jack Clark

Seconded by Scott McDougall

THAT the minutes of the November 26, 2012 meeting be adopted as presented.

Carried

3. Business Arising out of the Minutes

i) File Storage

Kevin Smith has made one visit to the municipal office to examine the computers. He is planning to set up a follow up meeting in the New Year to discuss his plans for streamlining the filing process.

ii) Fireworks By-law

Terry Lynn has redrafted the fireworks by-law. Committee requested following changes:

- a) define type of fireworks as per federal legislation and attach as schedule if necessary;
- b) reword section 3.1 to reflect fireworks definition
- c) section 3.4 change "he" to "they"
- d) section 5.4 check wording re: "Or omission at the time and place for the discharging for any fireworks"

Moved by Jack Clark

Seconded by Scott McDougall

THAT the General Government Committee recommends to Council that the Fireworks By-law be approved as amended.

Carried

iii) 2013 Budget

a) Rates – Community Hall

Annette advised that none of the rates need to be increased excepting the possibility of the Community Hall and Building Permit Rates. Discussion ensued.

Agreed hall rates should be increased from \$285.00 to \$300.00 for licensed events. All other hall rates remained the same.

Moved by Scott McDougall

Seconded by Jack Clark

THAT the General Government Committee recommends to Council that the Community Hall Rate for licensed events be increased from \$285.00 to \$300.00.

Carried

b) Rates – Building Permits

Annette advised that Dan Osborne has provided a breakdown of new building permit rates which will bring us inline with the other municipalities forming part of the Building Systems Agreement.

Draft by-law was presented for approval. Following changes were made:

- i) Section 1.1 add “non refundable fee”
- ii) Section 3.4 add “fee” after \$150.00 and add “@\$50.00 per inspection” at the end
- iii) Section 3.11 add “permit fee non refundable”

Moved by Jack Clark

Seconded by Scott McDougall

THAT the General Government Committee recommend to Council that By-law No. 2012-41 re: building permit rate schedule be approved as amended.

Carried

c) Budget requirements

Annette presented the 2013 Budget Requirements. Discussion ensued. It may be necessary to make some adjustments to the computer/server costs depending on meeting with Kevin Smith. Any changes will be implemented into final draft budget for Committee of the Whole meeting. The "Education" component was discussed. Committee agreed the CAO should have discretion over what courses are given and paid for by the municipality.

Moved by Jack Clark

Seconded by Scott McDougall

THAT the 2013 General Government Budget requirements be adopted as presented.

Carried

d) 2013 Advertising

Discussion ensued regarding 2013 advertising. Presented with options to advertise in Bluewater Vacation Guide, This is Manitoulin/Manitoulin Magazine and Discover Georgian Bay. No plan has been made for marketing. Committee referenced the Joint Business Advisory Committee. It was felt that the businesses should be responsible for marketing the "Town/Businesses" and the Town should be marketing the "Marina". Discussed updating the Town brochure and having these made on an annual basis to ensure they are kept up to date. All advertising should refer to the Town website.

Moved by Jack Clark

Seconded by Scott McDougall

THAT the Town of Gore Bay advertise in the Discover Georgian Bay;

FURTHER THAT the Town brochure be updated and published on an annual basis.

Carried

iv) Building Lot Survey

Tabled.

v) Economic Development – Event Planning

Scott noted that he understood the services clubs and the town have joined forces to hold special events. Jack explained that the group didn't feel it could handle a fall festival after just completing the Harbour Days.

The group is currently working on Winter Carnival. The idea of a fall festival will be revisited by the group.

vi) Professional Recruitment Plan

Annette advised that she has started this process. Town needs to examine possible spaces to locate professionals. As well, incentives ie. Rent, tax, etc. will be needed to entice professionals to our area.

We will continue to investigate this further by evaluating availability of space, possible incentives.

Annette will follow up any phone conversations with letters to the professional.

vii) Parking By-law

Terry Lynn has done further work on the parking by-law. Concerns were raised about the possibility of decreasing the availability of parking ie. LCBO, ballfield. We felt the committee/staff should conduct an inspection of all the areas affected by the by-law and fully understand the impact prior to making any further recommendation. Committee agreed. An inspection will be set up in January.

4. New Business

i) Internet Use Policy

A draft Internet Use Policy was presented to the committee for approval. Members will review and report back via email. Changes will be made and presented at January meeting.

ii) Email Policy

A draft Email Policy was presented to the committee for approval. Members will review and report back via email. Changes will be made and presented at January meeting.

5. Other

None

6. Adjournment

Moved by Scott McDougall

THAT we adjourn at 10 p.m.

Respectfully submitted by
Annette Clarke, CAO/Clerk