

Minutes of the General Government Committee Meeting

Held on Wednesday, June 28, 2017 at 7:00 p.m.

Present: Jack Clark, Chairperson
Ron Lane, Mayor
Scott McDougall, Citizen Representative
Deborah Woods, Citizen Representative
Annette Clarke, CAO/Clerk-Treasurer

Absent: Larry Eirikson, Councillor

1. **Disclosure of Pecuniary Interest** – none declared

2. **Adoption of the May 24, 2017 Meeting**

Moved by Deborah Woods

Seconded by Ron Lane

THAT the minutes of the May 24, 2017 meeting be adopted as presented.

Carried

3. **Presentation:** Ministry of Municipal Affairs & Housing re: Community Improvement Plan

Representatives of Ministry of Municipal Affairs made a presentation outlining the process involved to adopt a Community Improvement Plan. Committee and Council will have to make a decision whether or not it is advantageous to the municipality to complete this process. This matter was tabled to the next meeting.

4. **Business Arising out of the Minutes**

- i) Vendor Policy – reviewed the map. Policy not yet written, will table until next meeting.
- ii) Procurement Policy – tabled
- iii) Strategic Plan Discussion – Committee reviewed action items for Tourism. See attachment with updated notes.
One topic of discussion included the replacement of the billboard signs with new logo. Get a quote to reface the four billboard signs with new logo. Consider placing a sign in Little Current at Hwy 6 intersection. Also need signage in Kagawong. Also discussed needing a location for an Information Centre. Also felt Kagawong might be a good location for a Western Manitoulin Information Centre. Will need to investigate further.

5. New Business

- i) Residential Tenancy (Verbal) Report – Annette gave a verbal report based on a session she attended in Kagawong today. Basically legislation is now in effect that downloads the responsibility of responding to residential rental maintenance issues from the Landlord and Tenant Tribunal to Municipalities. Municipalities have until July 1, 2018 to become compliant with the legislation. Compliance includes hiring a By-law Officer to inspect and enforce the legislation. This is a complaint driven process. By-law Officers will be required to be trained and attain a specific designation in order to meet the requirements of the legislation. The province is consulting with Municipalities to gain input on training needs, which was part of the session today in Kagawong. At this point Gore Bay has a partial Property Standards By-law meaning it does not address interior spaces of buildings including rental units. Therefore, this legislation automatically applies to us. We have two options:
- A) Adopt a new Property Standards By-law that includes interior of rental units, defining the standards to be met, how we will respond and enforce it through a By-law Enforcement Officer; OR
 - B) Keep our existing Property Standards By-law which means we are mandated by the standards in the regulation. Town will have to hire a By-law Enforcement Officer that is trained and certified.

Clerks in attendance questioned the fact that a By-law Officer would not have the proper training nor is the province going to offer the proper training to ensure they have the qualifications to respond to these types of problems ie. Plumbing, electrical, heating etc. There will be a huge financial burden and liability placed on the municipality.

Discussion ensued. Look into possibility of Chief Building Official doing it and/or hiring a By-law Officer with assistance from experts in electrical, plumbing, heating etc. specific to the type of inspection required.

- ii) Assessment Review Board, Rules of Practice of Procedure – Municipalities have to appoint an “appeal representative” and a “complaints representative” for the purpose of handling appeals to the Assessment Review Board by July 1st. If they are not notified by that date it is assumed that the Clerk is the both the appeal and complaints representative until otherwise notified. Annette advised that she has not spent enough time looking into this manner but realizes that if a complicated appeal arose it would be best to hire a legal representative. Council may want to consider appointing someone with legal experience in this field to act as our representative. Historically there have not been a lot of appeals requiring municipal input.
- iii) Hydro One Safety Community Grants – Annette asked if Committee had any ideas for application to this grant. Check into funding for construction of boardwalk as number one priority and lighting of boardwalk as a number two priority.

- iv) Airport Commission – The Commission is asking Gore Bay to provide some administration, specifically someone to attend meetings, take minutes and circulate those minutes to commission members after the meeting. If the municipality is going to do this there should be some form of administration fee.

Moved by Ron Lane

Seconded by Deborah Woods

THAT we provide the administrative assistance to attend the Airport Commission meetings to take minutes, and circulate those minutes to commission members, etc. at a charge of \$50.00 per meeting to be re-evaluated if the work becomes more than expected.

Carried

- v) Property Standards – Annette advised she has not sent out letters. She needs to reinspect and will send out if required.

6. Information

- i) Farmer's Market – Annette advised that she was approached by Ken McKenzie to see if the Town would consider covering the insurance for some of the market vendors to set up on days other than Friday. Annette contacted the Town's insurance company and they responded in writing saying they could not provide insurance for this purpose. Annette has advised Ken of that. Ken also wanted some publicity related to the donation the Farmers Market gives each fall. Annette contacted Tom Sasvari and he agreed to do a story on it.

7. In Camera

Moved by Scott McDougall

Seconded by Deborah Woods

THAT we enter an in camera session at 10:02 p.m. to discuss property.

Carried

Moved by Scott McDougall

Seconded by Deborah Woods

THAT we come out of camera at 10:25 p.m.

Carried

8. Adjournment

Moved by Deborah Woods

Adjourn at 10:26 p.m.

Carried

Respectfully submitted by
Annette Clarke, CAO/Clerk-Treasurer