

Minutes of the General Government Committee Meeting

Held on Wednesday, May 24, 2017 at 7:00 p.m.

Present: Jack Clark, Chairperson
Ron Lane, Mayor
Larry Eirikson, Councillor
Deborah Woods, Citizen Representative
Annette Clarke, CAO/Clerk-Treasurer

Absent: Scott McDougall, Citizen Representative

1. **Disclosure of Pecuniary Interest** – none declared

2. **Adoption of the April 26, 2017 Minutes**

Moved by Deborah Woods

Seconded by Larry Eirikson

THAT the minutes of the April 26, 2017 meeting be adopted as presented.

Carried

3. **Business Arising out of the Minutes**

i) **Vendor Policy** - Annette advised that she requires direction from the Committee with respect to allowable vendor locations, number of licenses, products to be sold, license fees, hours of operation. She asked if the Committee wanted to place any restrictions within the policy. Discussion ensued. Suggested locations include the following:

- Ballfield
- Ron McQuarrie Gazebo
- Meredith Street Parking Lot
- Waterfront with exception of Fish Point
- Old Municipal Garage Property at corner of Hall Street and Agnes Street
- Lighthouse Road Properties
- Old Municipal Playground (current playground which is to be relocated)

It was agreed that the best approach to designating the locations would be to have the areas plotted on a GIS map. Annette will contact Jake at Planning Board and get his assistance. Annette will draft up a policy and circulate to the Committee prior to committee meeting.

- ii) **Procurement Policy** – Annette asked for direction with respect to the drafting of this policy. Larry noted he had went through the policy and marked it up with suggestions. Annette circulated a sample policy from another municipality that she felt would be a simpler version. She asked for instructions with respect to spending limits for the various categories. Committee advised her to bring the numbers up to date and send out a draft of the policy before the next meeting.
- iii) **Strategic Plan Discussion** – Information was missing from the package with respect to all the categories the Committee was to review. As well, members were not prepared to discuss the Social Responsibility category at this time. Annette noted a few of the identified action items were already in place. ie. Welcome Bag program up and running by the Recreation Committee/Admin Office again; Noble Nature Trail nearing completion with exception of some signage; Searching for funding to create new trails and develop a trail guide.
- iv) **Fitness Centre** – Annette advised that notices were put out for people to sign up for a Committee. Stasia also called some people that had shown previous interest ie. petition but they were not interested. The following persons have agreed to sit on a committee: Brad Wright, Darryl Leighton, David Carr, Jack Clark and Scott McDougall. Annette will organize a meeting.
- v) **Lifetime Achievement Awards** – Presentation is planned for July 1st, 3 p.m., Community Hall and will include an Ice Cream Social. Will need volunteers to set up, serve and clean up.
- vi) **Splash Pad** – There is a recommendation coming forward from the Recreation Committee to relocate the playground to the park area south of the basketball courts. Water is available from corner of Main Street and Water Street. Hydro will have to be put in.
- vii) **Forests Ontario Initiatives** – Annette provided further information. It was decided this program would not work for the intended purpose.
- viii) **Office Student Update** – Annette advised that she had made the decision to not proceed with hiring a student since it was not budgeted for and there have been many other expenses that have put us over budget already.
- ix) **Property Inspection** – Committee conducted an inspection of the town immediately preceding the meeting. A list of properties was put together. Annette will follow up accordingly.

4. New Business

- i) **Marina Internet** – Craig Timmermans conducted an inspection of the marina internet equipment/services. He has provided a quotation to upgrade the service to improve service to the boaters. Committee had some questions with respect to total costs and management of same. Annette will get those answers prior to Council meeting.

Moved by Larry Eirikson

Seconded by Deborah Woods

THAT the General Government Committee recommends to Council that we proceed with upgrades to the marina internet subject to getting final costing and clarification on management of the system.

Carried

5. In Camera

i) Property

Moved by Larry Eirikson

Seconded by Deborah Woods

THAT the Committee enter an in camera session at 9:20 p.m. to discuss property.

Carried

Moved by Deborah Woods

Seconded by Larry Eirikson

THAT we come out of camera session at 9:35 p.m.

Carried

6. Adjournment

Moved by Larry Eirikson

THAT we adjourn.

Carried

Meeting adjourned.

**Respectfully submitted by
Annette Clarke, CAO/Clerk-Treasurer**

